

BOARD MEETING SUMMARY

Meeting date: Thursday, 1 March 2018

Location: Board Room, Mackay Base Hospital

Attendees: Tim Mulherin (Board Chair); Darryl Camilleri; David Aprile; Richard Murray; Helen Archibald; John Nugent; Suzanne Brown; Karla Steen; Leeanne Heaton

Apology: Nil

Invitees: Jo Whitehead (Chief Executive); Sarah Nolan (Board Secretary)

The Mackay Hospital and Health Board (Mackay HHB) thanked the Clinical Director Medicine for his presentation on the Mackay Base Hospital's Department of Medicine and acknowledged the hard work of his team in the delivery of patient care as well as the 5-10 year vision for the Department of Medicine and the opportunities for improvement within this department.

The Mackay HHB approved the:

- 2018 Update to the 2016-2018 Strategic Plan;
- Newly established Chief Executive Performance and Development Procedure;
- Amendment to the 2017-2020 Consumer and Community Engagement Strategy;
- Consumer Feedback and Postcard Project as a business as usual mechanism; and
- Review of the Contract Delegations Manual – Contract Signing; Instrument of Delegation – Patient Fiduciary; and Instruments of Delegations – Financial and Procurement.

The Mackay HHB noted the:

- Quarter 2 status report of the strategic projects in the 2017-2018 Operational Plan; and
- Latest update on the Financial System Renewal Project.

The Mackay HHB formally recorded the results of the Flying Minute to approved Julie Rampton, Executive Director Nursing and Midwifery, Education and Support Services, as Acting Health Service Chief Executive during Jo Whitehead's leave.

The Mackay HHB also noted the verbal and written reports for the Safety and Quality Committee meeting held on 14 February 2018, Executive Committee meeting held on 22 February 2018, and Finance Committee meeting held on 27 February 2018.

All Executive reports were noted and accepted by the Mackay HHB.

We acknowledge the Traditional Custodians of the land and waters of all areas within the Mackay Hospital and Health Service geographical boundary.

We pay respect to the Aboriginal and Torres Strait Islander Elders past, present and those yet to come on whose land we provide health services as we make tracks towards closing the gap.



The Honourable Tim Mulherin



Mr Darryl Camilleri



Mr David Aprile



Professor Richard Murray



Dr Helen Archibald



Mr John Nugent



Ms Suzanne Brown



Ms Karla Steen



Ms Leeanne Heaton