



Colin F Meng
Chair

Board Meeting Summary

Meeting date: 17 October 2013

Key issues discussed and decisions made in the meeting included:

- Board were advised the a block of staff accommodation units have been sold in George Street and further advised that all the staff accommodation owned by Mackay HHS will be handed over to the Department of Works to manage in coming months. The MHHS will then have to rent back the units at market rates.
- Further information was provided to the Board in regard to the Northern and Western trips to take place early in the new year.
- The Board agreed to the introduction of smoke butt containers in specific areas around the hospital and that any new signage includes the fine component.
- Information was provided to the Board on the Hospital Foundations review currently underway.
- Financial information was provided to the Board noting that the budget has been allocated across the cost centres and funded to match FTE. Further adjustments to the budget will occur throughout the year after amendments come through from DoH.
- The Board noted that overall the current budget ytd is running close to target.
- The Board accepted the Executive monthly reports noting the work being done with Medical Officer contract negotiations is underway.
- Executive Director of People & Culture, Raelene Burke ended her contract with MHHS at the end of October. The Board formally recognised her contribution to the MHHS by letter.
- Various Business Cases were presented to the Board of which three were endorsed for progression.
- Two sub-committees met during the month and provided a comprehensive update to the Board.
- The Board Chair provided an overview of his activities during the month and highlighted :
 - Annual Report provided to all Board members and distributed according to regulations.
 - Contractors be approached about having their workers park on the reserve off New Hospital Bridge bypass road.
 - Explore the options of the block of land across from the MBH which is vacant and car parking friendly.
 - Attended the CQRescue memorial service.
 - Board Legal liability and insurance will be followed up.
- Board members were advised of a reputable company who can undertake consumer surveys.