



Colin F Meng
Chair

Hospital and Health Board

Mr Darryl Camilleri
(Deputy Chair)

Mr David Aprile

Prof Richard Murray

Mr Tom McMillan

Dr Helen Archibald

Mrs Laura Veal

Mr John Nugent

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Board Meeting Summary

Meeting date: Thursday 25 September 2014

Location: Mackay Board Room

Attendees: Mr Colin Meng (Chair); Darryl Camilleri (Deputy Chair); David Aprile; Tom McMillan; John Nugent; Prof Richard Murray, Helen Archibald, Laura Veal.

Invitees: Ms Clare Douglas, Chief Executive and Ms Danielle Hornsby (videoconference);

The Board Chair welcomed Ms Clare Douglas, Chief Executive to her first Board meeting. Thanks were extended to Ms Danielle Hornsby who was Acting Chief Executive Officers since May.

Matters dealt with at the meeting included:

- Board resolved to proceed with the purchase of two new baths to meet the requirements of the Birthing Centre
- Adopted the Patient Fiduciary Policy, guide and instrument of delegation in relation to patient fiduciary funds.
- Investment options and strategy plans were reviewed for the next 2 to 5 years.

Sub committee meetings were held over the past month. Board accepted and noted the issues raised:

Finance

- The Finance and Audit committee advised that 2 months into the financial year the position is close to target.
- Executive team preparing a National Emergency Access Target (NEAT) plan for the Department of Health.

Risk Committee

- Comprehensive report from the Risk Committee highlighting:
 - Mackay HHS Risk Register
 - Staff trained and access to on-line training
 - Technology risks
 - Asset management transfer work being progressed
 - Management in respect of quantification and qualification of risks

Board Chair highlighted relevant meetings he held or attended during the past month :

- Open day for Block A
- Meetings held with the Minister
- Meeting with the Hospital Foundation in respect the Coffee & Gift Shop
- Attended the Opening presentation to the Accreditors on their 5 day review of the Mackay Hospital and Health Service
- Annual Report has been prepared and ready for tabling in Parliament.

All Executive reports were noted and accepted by the Board. It was agreed that after a settling in period the Chief Executive would be reviewing, among other matters Strategic & Organisation Plans.