



Colin F Meng
Chair

Board Meeting Summary

Meeting date: 18 September 2013

Key issues discussed and decisions made in the meeting included:

- The Board welcomed Mr John Nugent to his first meeting as the new Board Member.
- Board were advised that there has been a significant amount of promotion for car pooling to the staff across Mackay Base Hospital, Community Health, Victoria Street Office and Endeavour Street, but the take up has been minimal. Promotion will continue.
- Board approved and supported the briefing to create new positions to support the commencement of the MRI service at the Mackay Base Hospital.
- Board were advised of the successful recruitment undertaken to fill the position of Executive Director People and Culture.
- Board members were advised that the budget build process will be finalised at a special meeting of the Finance & Audit Committee 10 October 2013. Board accepted that the process had been delayed due to the production of the Annual Financial Statements.
- Board were advised that to date the labour expenses for the HHS were on line with the previous year.
- Board noted that Sub Committee quarterly meetings are scheduled for October.
- The Chair of the Board provided an overview of his activities since the August meeting and highlighted:
 - Resignation of the Director General Dr Tony O'Connell and the announcement of the replacement DG, Mr Ian Maynard.
 - Attended a briefing about the CQU Sports Centre.
 - Met with the Executive Leadership team
 - Meetings with the local politicians taking place.
 - Annual Report finalised.
- Board noted the information provided in relation to the location of consumer and community engagement feedback brochure placement throughout the Mackay Base Hospital and other HHS facilities.
- Monthly Executive team reports noted by the Board. A brief overview on the recruitment process for RMO and Intern campaigns.
- The Board were advised that office accommodation to meet the needs of the Community Mental Health continues to be sought. It is expected that this search may ease now that the new government offices are populated.
- Board were pleased to note that compliments received from clients was higher than the number of complaints.
- The board will undertake a tour of the Rural facilities early in the new year.