



Colin F Meng
Chair

Hospital and Health Board

Mr Darryl Camilleri
(Deputy Chair)

Mr David Aprile

Prof Richard Murray

Mr Tom McMillan

Mrs Laura Veal

Mr John Nugent

Dr Helen Archibald

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Board Meeting Summary

Meeting date: Thursday, 27 August 2015

Location: Boardroom, Mackay Base Hospital

Attendees: Colin Meng (Chair); Darryl Camilleri; Helen Archibald; Tom McMillan; John Nugent; Laura Veal

Apology: David Aprile; Richard Murray

Invitees: Clare Douglas (Chief Executive); Mark Cawthorne (Executive Director Finance, Procurement and Infrastructure); Yi Mien Koh (Executive Director Clinical Governance & Chief Medical Officer); Janet Geisler (Acting Board Secretary)

Matters dealt with at the meeting included:

1. The approval of the Annual Financial Statements for the financial year 2014/2015.
2. The approval of the 2015/2016 Service Level Agreement with the Queensland Department of Health.
3. The approval of the budget for 2015/2016 and budget allocation to Divisions and Health Units.
4. The approval of the proposed expenditure of retained earnings for the 2015/2016 period and the full proposal of the expenditure over the three year period.
5. The approval of the refurbishment works at the Proserpine and Bowen Hospitals.

Executive Director Clinical Governance and Chief Medical Officer delivered a presentation on the portfolio. Some of the portfolio achievements include:

- Promoting the development of a patient safety culture;
- Developing, training and up-skilling of medical and non-medical staff within the unit;
- Improving responsiveness of Medical Workforce Unit;
- Developing clinical leadership capacity and capability;
- Reviewing and improving effectiveness of clinical policies and procedures;
- Introducing workforce planning of junior doctors; and
- Achieving RACP accreditation for physician training from level 1 to level 2.

There were five Board Committee meetings held over the past month. The Board noted the meeting minutes of the Finance Committee in July, Executive Committee in July and August, Audit & Risk Committee in August, and the Safety & Quality Committee in August.

Finance

- Finance Report – July 2015

All Executive reports were noted and accepted by the Board.