



Colin F Meng
Chair

Hospital and Health Board

Mr Darryl Camilleri
(Deputy Chair)

Mr David Aprile

Prof Richard Murray

Mr Tom McMillan

Dr Helen Archibald

Mrs Laura Veal

Mr John Nugent

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Board Meeting Summary

Meeting date: Thursday 1 May 2014

Location: Mackay Executive Meeting Room

Attendees: Mr Colin Meng (Chair); Darryl Camilleri (Deputy Chair); David Aprile; Tom McMillan; John Nugent; Laura Veal; Dr Helen Archibald; Prof Richard Murray

Invitees: Mr Peter Sladden (A/Chief Executive);

Matters dealt with at the meeting included:

Approval given to various briefings:

- Increase pool of dieticians by 0.5FTE in Division of Family Health;
- Increase nurse by 1.6FTE to provide safe staffing levels in the Child & Adolescent Unit;
- Mental Health and ATODS Service review
- Service Delivery Statements for submitting to Department of Premier and Cabinet
- Service Agreement Deed of Amendment window 3
- Mackay Hospital Foundation peppercorn Lease for retail space in Block A
- Creation of a full time permanent sonographer position

In-principle approval was granted :

- Staff wellbeing project development
- Engagement of a suitable contractor to undertake mapping to progress the MHHS to prescribed employer

Sub committees meetings were held throughout April. Board noted the significant issues raised:

Finance

- HHS is managing the budget well and generally meeting targets however noted that activity across the HHS has been slowing but where happy to be informed that the Dental KPI's are on target.
- Orthopaedics & Ophthalmology procedures have been contracted out to assist get the waiting list cleared.

Patient Safety & Quality

- The committee seeking advice on the legislative requirements around the amount of detail that can be provided to committee.

Strategic & Service Planning

- The committee advised the board that they have requested reviews on public documents on the web such as TMML protocol; employer engagement etc.

Risk Committee

- Board were informed of the Risk Assessment Framework document that has been written for the MHHS. The executive will append the executive risk register quarterly.

All Executive Monthly reports were accepted by the board.

- Board Chair highlighted relevant meetings held during the past month. Of note: mental Health discussions; leadership team; minister; hospital foundation; Clermont CHANT group;
- Doctors contract signing still progressing.
- The board were provided an overview of the proposed structure for the People & Culture Division.
- Recruitment process has commenced to fill the Health Service Chief Executive Position.